



National Public Procurement Authority

OAU Drive, Tower Hill, Freetown
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PUBLIC NOTICE

CIRCULAR 03 - 2021

INCREASED MONITORING AND EVALUATION ACTIVITIES OF THE AUTHORITY

Due to the need for overall improvement in the conduct of procurement activities, we have decided to considerably increase on our monitoring activities as the Government, being concerned about breaches and violations of procurement processes and procedures, is working assiduously to minimize instances of the flouting of the rules and regulations.

As you are aware, our mandate to undertake monitoring and evaluation of procurement activities is enshrined in various sections of the Public Procurement Act, 2016 but above all in Section 14(2)(p).

Other relevant sections I would like to draw your attention to include:

1. Section 15 of the Act which gives NPPA the authority to request for documents or for oral submissions from persons concerned with the procurement process.
2. Section 32(6) which puts the responsibility on procuring entities to maintain records and documents and to make the same available for inspection upon request.
3. Section 9.3 of the Public Procurement Manual which provides that monitoring and evaluation should be routinely undertaken.

Please be further informed that our monitoring interventions take various forms including spot checks which in order to be effective do not require advance notification (written or otherwise) so as to be able to attain the desired result.

Going forward, we require full cooperation from all entities in the conduct of our monitoring and evaluation activities. This includes procuring entities requiring our officers to come on another day when "they would have put the files together." Records of procurement activities are meant to be easily and readily accessible and available. "Putting together the files" connotes officers working to doctor files before they are presented for inspection. The same level of deference that is accorded to other oversight bodies is also due the personnel from the Authority.

On our part, we will ensure that our officers carry full credentials that identify them as NPPA officers. Further confirmation of their authenticity can be obtained by calling 075 902460.

Please note that this activity is separate from the annual assessment exercise which we will soon embark on also.

We anticipate the utmost cooperation of all.

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Yours faithfully,



Ibrahim Brima Swaray
Chief Executive - NPPA

19th February, 2021