



NATIONAL COMPETITIVE BIDDING

INVITATION FOR BID

Proposed Construction of Environment Protection Agency (SL) Sub Office to be situated at 186 Torwama Road Bo

Procurement Number: EPASL/ADMIN/NCB/2025/001

Date of First Issue: 22nd April, 2025

The Environment Protection Agency- Sierra Leone was established by the EPA Act of 2022 for the effective protection of the environment and other related matters.

The Agency generates funds from Environmental Impact Assessment (EIA) licenses fees paid by companies, and intends to spend part of its funds to construct a sub Office in Bo for its monitoring activities in the country.

EPA now invites sealed bids from eligible bidders who can demonstrate the technical and financial capabilities for the procurement of the under mentioned works.

Item No.	Description	Location	Quantity	Delivery Schedule in weeks/months from.....
1	Proposed Construction of Sub-office	Bo	1	1 Year

1. Detailed description and technical specifications of the construction are attached in the bidding schedule of requirement
2. Bidding is open to all National suppliers who can demonstrate eligibility and capability to undertake the construction of an office infrastructure.
3. Bidders are encouraged to visit the sites independently. Further Information in this regard and inspect the bidding document can be obtained from the head of procurement Environment Protection Agency between **38 Freetown Road, Wilberforce Village Freetown 9:00 – 16:00 hours Mondays-Fridays** except on Public holidays

A complete set of the Bidding documents may be purchased upon payment of a non-refundable fee of **Nle1,000.00 (One Thousand New Leones)**. All payment for bidding document must be paid to any of the National Public Procurement Authority (NPPA) sales



bidding Bank Account: The pay-in slip must be submitted at the Senior Admin Officer 2nd Floor Board Room before a bidding document is issued to the bidder.

- 1. Bank Name:** Bank of Sierra Leone
Account Name: NPPA-Revenue from sale of Bidding Documents
Account Number: 0111003981
BBAN: 000001011100398165
- 2. Bank Name:** Union Trust Bank
Account Name: Revenue from sale of Bidding Sub Treasury
Account Number: 210113253-01
BBAN: 00-4001113253120144
- 3. BANK:** Sierra Leone Commercial Bank
Account Name: NPPA-Revenue from the sale of bidding documents
Account Number: 0111003981
BBAN: 003001081791112183

Submission deadline is **12:00pm Local Time on Tuesday, 20th May 2025**. Bids must be delivered to the address below on or before **12:00pm Local Time on Tuesday, 20th May 2025**

All bids must be accompanied by:

- ☐ **A valid Business registration certificate**
- ☐ **Bid Form/Price Schedule**
- ☐ **Bid Security of [Nle 315,656.00] from a reputable Commercial Bank;**
- ☐ **Company's Profile**
- ☐ **A valid tax clearance certificate;**
- ☐ **A valid NASSIT clearance certificate;**
- ☐ **A valid City Council Certificate**
- ☐ **Ministry of Works Certificate (Minimum Class 1 & 2)**
- ☐ **Completion Certificates for previous works done for at least 3 major projects**
- ☐ **A signed Integrity Pact;**
- ☐ **12- month Defects Liability Period**

Bids will be publicly opened on **20th May, 2025 at 12:05 P.M.**, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

Completed application along with all relevant documents must be submitted in a sealed envelope boldly marked: **"Proposed Environment Protection Agency (SL) Sub Office to be situated at 186 Torwama Road Bo"** to the;

The Executive Chairman

Environment Protection Agency – Sierra Leone

2nd Floor, Board Room

38 Freetown Road, Wilberforce Village, Freetown

massaquoiaabubakar@gmail.com / Procurement@epa.gov.sl