

Letter of Invitation for Bids

Freetown, Sierra Leone
7th July, 2025

Re: Supply and Installation of Onion Curing Machines and Cassava Processing Machines.

Reference No: SLE-2000001544-0193-G-ICB

1. The **Government of Sierra Leone** has received financing from the International Fund for Agricultural Development (IFAD) , Adaption Fund (AF), OPEC Fund for International Development (OFID) and Toni Blair Institute (TBI), the financing of which is being administered by IFAD towards the cost of **Agricultural Value Chain Development Project (AVDP)** and intends to apply part of the financing for the purchase of these goods. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with **Agricultural Value Chain Development Project (AVDP)**.
2. The goal of AVDP is livelihoods and climate change resilience of rural farming households in Sierra Leone improved, while the project development objective (PDO) is to promote agriculture as a business for enhanced incomes and reduced rural poverty, among 42,985 rural households. The AVDP will be implemented nationwide over a six-year period. A value chain development approach will drive the implementation process, supported by the application of a robust targeting strategy to ensure the inclusion of the rural poor in both the implementation of project activities and the sharing of the benefits and priority attention to enhancing climate resilience among the project beneficiaries.
3. The purchaser now invites sealed bids from eligible entities ("bidders") for the provision of **Supply and Installation of Onion Curing Machines and Cassava Processing Machines**. More details on these goods and related services are provided in the schedule of requirements in this bidding document.
4. This IFB is open to all eligible bidders who wish to respond. Subject to the restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully deliver the goods and related services.
5. The goods and related services, and the contract expected to be awarded, as follows:

Item No	Item Description		Unit of Measure	Quantity
1	Supply and Installation of Onion Curing Machines and	Curing Machines	No	2
2	Cassava Processing Machines	Cassava Processing Machines	set	8

6. Bidding will be conducted using the International Competitive Bidding (ICB) method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD procurement handbook which is provided on the IFAD website www.ifad.org/project-procurement. The ICB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
7. Please note that a pre-bid conference will be not held as described in the bid data sheet BDS, Section II of the bidding document.
8. Bidders interested in submitting a bid shall purchase the bidding document against payment of a non-refundable fee of **SLE1200 or USD50**. Payment shall be made to the Agricultural Value Chain Development Project through Western Union Money Transfer, RIA, MoneyGram (Attention Debora F. Bangura) or in the following account: Account Name:

Account Name: Agriculture Value Chain Development Project

Account No: 014-001-107-861-136-462

Bank: Commerce and Mortgage Bank

9. Bidding documents can be obtained by sending an e-mail with a copy of the payment slip, giving full contact details of the bidder and the subject of procurement, to avdppmu@gmail.com. This will also ensure that the bidders receive the bidding document by email, as well as any updates regarding the bidding document.

Address: 183 Old Railway Line, Messima, Bo, Southern Sierra Leone

10. Bids must be delivered electronically to the PMU via the following link and in the manner specified in the bid data sheet – instructions to bidders 25.1, no later than **19th August, 2025 at 12:00 GMT**. Link: <https://bit.ly/OnionAndCassavaMachineBids>

11. Bidders shall be aware that late bids will not be accepted under any circumstance. All bids must be accompanied by:

Applicable to Local Bidders

- Certificate of Incorporation/Registration
- Copy of valid NASSIT Clearance Certificate

- Copy of valid NRA Tax Clearance Certificate
- Copy of valid Local Council Certificate
- Manufacturer's authorization.
- Evidence of the availability of aftersales services facility in Sierra Leone, including contact details of workshop/garage
- **Applicable to Foreign Bidders**
 - i) Certificate of Incorporation/Registration
 - ii) Copy of valid Tax Clearance Certificate
 - iii) Manufacturer's authorization
 - iv) Evidence of the availability of aftersales services facility in Sierra Leone, including contact details of local accredited agents' workshop/garage) along address of workshop/garage

12. Bidders should be aware that late bids will not be accepted under any circumstances and will be returned unopened to the bidder. All bids must be accompanied by a bid security as shown below and stated in BDS.

Bid security in the form of a Bank Guarantee shall be the equivalent of USD5,000

13. There will be a bid opening via ZOOM on **19th August, 2025 at 12:30 GMT**. Bidders or representatives can participate using the following link

Link to join Bid Opening: <https://us02web.zoom.us/j/89960481985>

12. For any further clarification, please contact the email address below:

Yours sincerely,

Agricultural Value Chain Development Project
 183 Old Railway Line, Messima, Bo City
 Sierra Leone
avdppmu@gmail.com