



Invitation for Bids (IFB)

Procurement Title: Extension/ Rehabilitation Work and Boundary Wall to NCRA District Offices

Procurement Number: NCRA/Admin-Wks/NCB/2021/001

Date of Issue: 4th January, 2021

The National Civil Registration Authority in 2020 received funds from the Government of Sierra Leone through the Ministry of Finance for the procurement of **Extension/ Rehabilitation Work and Boundary Wall to NCRA District Offices** and now invites sealed bids from eligible bidders to undertake the works.

Eligible Bidders/Contractors for such works must have registered as Financial Class One (1) or Two (2) with works category A, B, C and D with the Ministry of Works and Public Assets.

Bidding is open to all National Contractors who are registered for the provision of such works and have the required human resources, capital and necessary equipment to satisfactorily undertake the works.

Interested bidders may obtain further information and inspect the bidding document at the address below between **10 :00 a.m to 4:00 p.m Mondays to Fridays at the address below**. Bidding documents may be purchased upon payment of a non-refundable fee of **Le 500,000 (Five Hundred Thousand Leones)**.

Bids must be delivered to the address below on or before **1st February, 2021 at 11:00 am**. All bids must be accompanied by:

- A valid Business Registration Certificate
- Bid Security of an amount as stated below from a reputable Commercial Bank;
- A valid NRA Tax Clearance Certificate;
- A valid NASSIT Clearance Certificate;
- A certified True copy of Works Contractor's Registration Certificate Class (1) One or 2 (two) with works category A, B, C & D from the Ministry of Works and Public Assets
- A signed Integrity Pact; [*see attached*]
- A valid Municipal License/Local Council Certificate of Registration
- Evidence of Similar contracts of Projects executed by the contractor in the last two years
- Evidence of financial capability in the form of a Line of Credit
- Evidence of adequate staff strength in relation to the assignment



**NATIONAL CIVIL REGISTRATION AUTHORITY (NCRA)
2 WALPOLE STREET,
FREETOWN, SIERRA LEONE**



Lot No.	Project	Location	Procurement No.	Bid Security (Le)
1.	Extension/ Rehabilitation Work and Boundary Wall to National Civil Registration Authority Office	Magburaka	NCRA/Admin-Wks/NCB/2021/001	34,300,000
2.	Extension/ Rehabilitation Work and Boundary Wall to National Civil Registration Authority Office	Moyamba	NCRA/Admin-Wks/NCB/2021/001	36,800,000
3.	Extension/ Rehabilitation Work and Boundary Wall to National Civil Registration Authority Office	Kailahun	NCRA/Admin-Wks/NCB/2021/001	26,000,000
4.	Extension/ Rehabilitation Work and Boundary Wall to National Civil Registration Authority Office	Kenema	NCRA/Admin-Wks/NCB/2021/001	28,200,000
5.	Extension/ Rehabilitation Work and Boundary Wall to National Civil Registration Authority Office	Pujehun	NCRA/Admin-Wks/NCB/2021/001	42,800,000

Bids will be publicly opened on the **1st February, 2021 at 11:10 am**, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

Bids Submission Address:

*Procurement Unit
National Civil Registration Authority
2 Walpole Street, Freetown*

Bids Opening Address:

*Board Room
National Civil Registration Authority
2 Walpole street, Freetown*