

## Invitation for Bids

### SIERRA LEONE ROAD SAFETY AUTHORITY

FRAME WORK CONTRACT FOR THE SUPPLY AND DELIVERY OF: LOT 1 TONERS, LOT 2 STATIONERIES, LOT 3 LAPTOP & DESKTOP COMPUTERS, LOT 4 SUNDRY ITEMS/SANITARY CONSUMABLES, LOT 5 HP LASER JET PRINTERS & COPIERS (GENERAL) AND HID 4500 E PRINTER WITH ACCESSORIES ,LOT 6 IT EUIPMENT/ACCESSORIES, LOT 7 HID MAGNETIC STRIP CARDS, LOT 8 FURNITURES, LOT 9 AIR CONDITIONERS

Procurement Number – SLRSA/ADMIN/NCB/21/001

Date of First Issue – 13<sup>TH</sup> JANUARY 2021

The Sierra Leone Road Safety Authority has set aside funds for its operations during the financial year 2021. It is intended that part of the proceeds of the fund will be used to cover eligible payments under the FRAME WORK CONTRACT for the supply and delivery of:

FRAME WORK CONTRACT FOR THE SUPPLY AND DELIVERY OF: LOT 1 TONERS, LOT 2 STATIONERIES, LOT 3 LAPTOP & DESKTOP COMPUTERS, LOT 4 SUNDRY ITEMS/SANITARY CONSUMABLES, LOT 5 HP LASER JET PRINTERS & COPIERS (GENERAL) &HID 4500 E PRINTER WITH ACCESSORIES ,LOT 6 IT EUIPMENT/ACCESSORIES, LOT 7 HID MAGNETIC STRIP CARDS, LOT 8 FURNITURES, LOT 9 AIR CONDITIONERS

The Sierra Leone Road Safety now invites sealed bids from eligible Suppliers as follows:

LOTS	DESCRIPTION	DELIVERY PERIOD	BID SECURITY (Le)
1	Toners (Genuine Toner Cartridges )	ON AN AS REQUIRED BASIS	10,000,000
2	Stationeries		10,000,000
3	Laptop & Desktop Computers		10,000,000
4	Sundry Items/Sanitary Consumables		10,000,000
5	HP Laser Printers & Copiers (general) and HID Printers with Accessories		10,000,000
6	IT Equipment/ Accessories		10,000,000
7	HID Magnetic Strip Cards		10,000,000
8	Furniture		10,000,000
9	Air Conditioners		10,000,000

**Bidders may bid for one or all the lots. Partial Quotations for each lot will be considered non responsive.**

**Bidding will be conducted through the National Competitive Bidding (NCB) procedures in accordance with the Sierra Leone National Public Procurement Act 2016 and open to all eligible bidders, who can demonstrate the ability and financial capability to supply the required items.**

**Interested bidders may obtain further information and inspect the bid document at the Procurement Unit, Sierra Leone Road Safety Authority, 142 Kissy Road, Freetown from 9am – 3pm, Mondays to Fridays except on public holidays.**

**A complete set of bidding documents may be purchased upon payment of a non-refundable fee of five hundred thousand Leones (Le 500,000).**

**Bids must be clearly marked on the outer envelope, indicating the lot or lots that you are interested in “Supply and Delivery of: lot 1 Toners, lot 2 stationeries, lot 3 laptop and desktop Computers etc. and delivered to the above office on or before 12:00 noon on Wednesday 10<sup>th</sup> February 2021 and must be accompanied by the following documents:**

- A valid Business registration certificate**
- Bid Security of Le 10,000,000 for each lot from a reputable Commercial Bank**
- A valid tax clearance certificate;**
- A valid NASSIT clearance certificate;**
- A signed Integrity Pact; [see attached]**
- Each price must include 15% GST**
- Brochures (lot 8 & 9)**
- Manufacturer’s Authorization/ warranty ( Lot1,3,5, 6,8,9)**
- Evidence of similar contract for the past two years**
- Samples of stationery & toiletries for evaluation purposes**

**Bids will be publicly opened on Wednesday 10<sup>th</sup> February 2021 at 12:15, in the presence of the bidders’ designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.**

**Sierra Leone Road Safety Authority  
Board Room  
142 Kissy Road  
Freetown  
Sierra Leone  
076 925 484**