

BANK OF SIERRA LEONE
REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE HIRING OF AN
ENGINEERING/ARCHITECTURAL SERVICES CONSULTING FIRM FOR THE
BANK OF SIERRA LEONE

Date of Issue – November 30, 2020
Procurement Number: BSL/GSD/NCB/2020/0001

The Bank of Sierra Leone has allocated funds from its 2020 budget for the Hiring of an Engineering/Architectural Services Consulting Firm to provide engineering and architectural services to the Bank.

Objective

The objective of hiring the Engineering/Architectural Services Consulting Firm include the following, among others: (i) Advice the Bank on all matters related to installation, construction and rehabilitation of buildings (ii) Preparation of bills of quantities/schedule of materials and cost/estimates for proposed works(iii) Preparation of architectural structural, mechanical and electrical designs (iv) Compilation of a complete set of contract documents for bidding etc (v) Evaluation of bids, preparation of Evaluation Reports and recommendations (vi) Supervise were applicable contractors to ensure delivery of quality works, as well as assisting the Bank's In-house engineers on matters beyond their technical capabilities, (vii) Preparation of Structural Assessment/Dilapidation reports (viii) Undertaken valuation of properties.

Scope

The scope of the Engineering/Architectural Services Consultancy shall be for a period of 3 (three) years during which all issues related to projects undertaken by the Bank should be addressed.

The scope of the Engineering/Architectural Services Consultancy ranges from architectural design, civil works to electrical and electronics as well as mechanical engineering services.

However, the services will be treated on a project-by-project basis.

Key qualification requirements and shortlisting criteria include the following:

Qualifications

- (i) The consulting firm must demonstrate competence in the following:
 - (a) The professional practice of Engineering/Architectural Services; and
 - (b) Architectural design, civil works to electrical and electronics as well as mechanical engineering services.

The team should meet the following minimum qualifications as follows:

- The team leader should be a professional in the practice of Engineering/Architectural Services.
- The team should collectively possess the following:
(i) Engineering/Architectural Services, (ii) the necessary technical skills (e.g. information technology, risk management, governance and strategic management; (iii) architectural design, civil works to electrical and electronics as well as mechanical engineering services.

Time Frame

The Engineering/Architectural Services Consultancy shall be for a period of 3 (three) years

The Bank of Sierra Leone now invites eligible firms to indicate their interest in providing this service. Interested firms must provide information (detailed curriculum vitae including bio-data, copies of academic and professional qualification certificates and contact details) indicating that they are qualified to perform the services.

Expression of Interest (EOI) must be delivered to the address below on or before 28th December, 2020 at 12:00 noon. All EOI's must be accompanied by:

- A valid Business Registration Certificate
- A valid Tax Certificate
- A valid NASSIT Certificate
- A valid Municipal/Local Council License
- Documentary evidence of similar contracts performed for the past 3 years.

Interested firms may obtain further information at the address below from 10:00 a.m. to 4:00 p.m., Monday to Friday.

Expressions of Interest must be delivered to the address below not later than 28th December, 2020 and labelled "Engineering/Architectural Services Consultancy".

The Governor's Office (Procurement)
Bank of Sierra Leone
8th Floor, Main Bank Building
Siaka Stevens Street
Freetown
Sierra Leone