

Invitation for Bids
SIERRA LEONE IMMIGRATION DEPARTMENT

ADVERTISEMENT FOR THE PROCUREMENT OF SPARE PARTS AND CONSUMABLES FOR OFFICIAL VEHICLES AND MOTOR BIKES

Date of Issue: **17th March, 2021**

Procurement Number:- **SLID/NCB/ADMIN/2021/001**

The Sierra Leone Immigration Department has allocated funds received from the Government of Sierra Leone for the procurement of Spare Parts for official vehicles and Motor Bikes of the Department and now invites sealed bids from eligible bidders for the supply of these spare parts.

Bidding is open to all national suppliers who can demonstrate that they have the required capability and evidence of the following:

1. Being able to supply these items as and when needed;
2. Being able to supply the goods at the required destination within Freetown and
3. Having the financial capability to pre – finance the supply of goods for a maximum period of three (3) months without receiving funds from the Sierra Leone Immigration Department (i.e. Sierra Leone Government).

Interested bidders may obtain further information and inspect the bid document at the address below between the hours of 10: 00 am and 4:00 pm from Mondays to Fridays. Bidding documents may be purchased upon payment of a non-refundable fee of Le 300,000 (Three Hundred Thousand Leones).

Bids must be delivered to the following address on or before Friday 16th April, 2021 and before 12:00 pm.

Contact Official: **Senior Procurement Officer/Head of Procurement Unit, Procurement Unit**

Email: **ashimsahid@gmail.Com**

MDA: Sierra Leone Immigration Department,
14, Gloucester Street (3rd Floor), Freetown.

All bids must be accompanied by:

- ❑ **A bid security of – Le 10,000,000 (Ten Million Leones) from a reputable Commercial Bank;**
- ❑ **A valid tax clearance certificate from the National Revenue Authority;**
- ❑ **A valid business registration certificate;**
- ❑ **A valid NASSIT Certificate**
- ❑ **A valid city or local council certificate from bidder's municipality or locality;**
- ❑ **Evidence of similar business with government institutions in the past five years;**
- ❑ **Physical evidence of established vehicle and motor bikes spare parts business premises which must belong or owned by the bidder (for easy contact, accessibility and transaction purposes);**
- ❑ **Evidence of signed Bid Form;**
- ❑ **Bid must be correctly submitted and completed in all general respects;**

- **Evidence of financial capability, in the form of line of credit from a reputable commercial banking Institution.**

Bids will be opened on Friday 16th April, 2021 at 12:00 noon in the presence of bidders or their representatives who may choose to attend at the Conference Room of the Sierra Leone Immigration Department, Gloucester Street, Freetown. Please note that all bids submitted after the above specified date and time would be considered late; and late bids will be rejected and returned unopened

Pay No Bribe