

Invitation for Bids

PETROLEUM REGULATORY AGENCY

Procurement of Two (2) Vehicles

Procurement Number: **PRA/ADMIN/NCB/2021/002**

Date of First Issue: **23rd February 2021**

1. The Petroleum Regulatory Agency Sierra Leone is the Regulatory Agency charged with the responsibility to regulate the downstream Petroleum Sector as contained in the Petroleum Regulatory Act of 2014.

The Petroleum Regulatory Agency has allocated funds under the contract for procurement No. PRA/ADMIN/NCB/2021/002 to procure Two (2) Vehicles

2. The Petroleum Regulatory Agency now invites sealed bids from eligible bidders for the supply of these items.

3. Brief description of items to be procured is as follows:

Item	Description	Qty	Delivery period
1.	4x4- 4WD Vehicle - Tropicalised 2018 Model Country of Origin- Japan Colour- Navy Blue Steering- Left hand drive Gear Box- Manual	1	6 weeks
2.	4x4- 4WD Vehicle - Tropicalised 2018 Model Country of Origin- Japan Colour- White Steering- Left hand drive Gear Box- Manual	1	6 weeks

The supplier shall deliver the goods at our office situated at A J Momoh Street. British Council Building (1st & 2nd Floor), Tower Hill. (i.e., delivery at door steps).

Bidding is open to all suppliers that have the requisite knowledge, financial capacity and a clean track record to undertake this contract. In addition, interested bidders should be in possession of an authentic and valid mandatory Trading Supporting Documents.

Bidding will be conducted through the National Competitive Bidding (NCB) procedures in accordance with National Public Procurement Act, 2016 and opened to all eligible bidders defined in the Bid Document.

Interested bidders may obtain further information and inspect the bidding document at the address below between 9:00 am to 4:00 pm from Mondays to Fridays. Bidding documents may be purchased upon payment of a non-refundable fee of Le350,000.00 (Three Hundred and Fifty Thousand Leones).

Bids must be delivered to the address below on or before Friday, 12:00 noon on 26th March 2021. All bids must be accompanied by:

- A Certified True Copy of a Valid Business Registration/ Renewal Certificate
- A Certified True Copy of Valid Tax Clearance Certificate from the National Revenue Authority (NRA)
- A Certified True Copy of NASSIT Clearance Certificate
- Bid Security of Thirty-Nine Million, Six Hundred Thousand Leones Only (Le 39,600,000.00) and must be in the form of a guaranty from a reputable Commercial Banking institution.
- A valid Municipal Business Licence
- Provision of brochure of goods.
- Evidence of Dealer's /Manufacturer's Authorization
- A Signed Integrity Pact Form

Bids will be publicly opened on Friday 26th March 2021 at 12: Noon in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

**The Assist. Procurement Manager,
Petroleum Regulatory Agency,
First Floor, British Council Building,
A J Momoh Street,
Tower Hill,
Freetown.
232-25208409 / 232-76747860**