

Invitation for Bids

MINISTRY OF YOUTH AFFAIRS (MOYA)

PROCUREMENT OF: (STATIONERY, SUNDRIES AND PROVISIONS, FURNITURE AND OFFICE EQUIPMENT, COMPUTER CONSUMABLES, COMPUTERS AND ANCILLARY EQUIPMENT)

Procurement Number: MOYA/ADMIN/NCB/2021/001-1, 2, 3, 4 & 5

Date of First Issue: 26th March, 2021.

The Ministry of Youth Affairs has received funds from the Government of Sierra Leone for the procurement of: Stationery – Lot 1, Sundries and Provisions– Lot 2, Furniture and Office Equipment – Lot 3, Computer Consumables – Lot 4, Computers and Ancillary Equipment – Lot 5, and now invites sealed bids from eligible bidders for the supply of the above goods.

The procurement is based on a Framework Contract and per request from the successful bidders. The cost of the bidding document is **Le 300,000.00 per lot and a bidder should not bid for more than two (2) Lots.**

If a bidder is going to bid for more than one lots, he/she is expected to buy a separate bid and provide separate Bid Securities as well as other required eligibility criteria document for each Lot. The specification for all Lots should be adhered to. Bidding is open to all suppliers who can demonstrate interest and be able to offer the above goods as per lot.

Interested bidders may obtain further information and inspect the bidding document at the address below between 10:00am – 4:00pm from Monday to Friday. Bidding documents may be purchased upon payment of a non-refundable fee of **Le 300,000.00** (three hundred thousand Leones) to the General Revenue Treasury Account No. 1100586 at Bank of Sierra Leone and the Bank slip presented to the Account Unit of the Ministry of Youth Affairs (MOYA) for issuance of the bidding document by the procurement unit.

Bids must be delivered to the address below on or before **Friday 9th April, 2021, at 11 am prompt.**
All bids must be accompanied by:

- A valid Business registration certificate
- Bid Security of [insert amount] from a reputable Commercial Bank-**
Lot 1: Le 4,500,000.00
Lot 2: Le 21,600,000.00
Lot 3: Le 8,000,000.00
Lot 4: Le 11,000,000.00
Lot 5: Le 6,000,000.00
- A valid tax clearance certificate;
- A valid NASSIT clearance certificate;
- A signed Integrity Pact; *[see attached]*
- A Municipal Council Business Certificate**

Bids will be publicly opened on **Friday 9th April, 2021, at 11 am prompt** in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

**Procurement Office,
Ministry of Youth Affairs (MOYA)
2nd Floor, National Stadium Hostels,
Brookfield. Freetown.
Mobile No: +23278975241**

