



MINISTRY OF HEALTH AND SANITATION

National Medical Supplies Agency (NMSA)

31 Murray Town Road, Freetown, Sierra Leone

Operations Office: Central Medical Stores, Off Jomo Kenyatta Road, New England Ville



Invitation for Bids National Competitive Bidding

Procurement Number: NMSA/UNICEF/FWA/NCB/2021/01

Date of First Issue: 10th May 2021

The National Medical Supplies Agency with the support of GoSL, FCDO, UNICEF and Global Fund charge with the responsibility to Procure, warehouse and distribute healthcare commodities throughout Sierra Leone has received fund for the procurement of goods and related services and now invites sealed bids from eligible bidders for the supply of the following:

Description	Lots
Printing and Binding of SOPs	1
Medical Packaging materials	2
Spare parts for vehicles (Iveco)	3

Bidding is open to all suppliers who can demonstrate the ability to supply the correct specification of the aforesaid goods and related services within the specified time period. The successful bidder (s) will be required to sign a twelve months' framework contract (**Arrangement**) to supply the goods and services indicated in the schedule of requirement. **Framework Arrangement will be made with multiple suppliers per lot.**

A framework contract is one in which is adopted by a purchaser:

- Where the Items are needed "On Call" but where the quantity and timing of the requirements cannot be defined precisely in advance; or
- To reduce lead times for items which are needed repeatedly or continuously over a period of time, by having them available on a "Call Off" basis.

Payment under this contract shall be for actual quantity delivered using the fixed unit prices specified in your bidding documents.

Bidders may quote for any one, a combination of lots, or all lots provided that they have the **relevant past experiences** in supplying the specific goods or services. To be responsive, bidders shall quote **for all items** in the required quantities for each lot quoted. Bidders will be evaluated and a contract awarded on a lot-by-lot basis. Tenderers who do not offer all the items under a selected lot shall be rejected as incomplete

Interested bidders may obtain further information and inspect the bidding document on or before Friday 28th May 2021 at the address below between 10:00Hrs to 16:00Hrs. Bidding documents may be purchased upon payment of a non-refundable fee of Five Hundred thousand Leones (500,000Le) made into NPPA -Revenue from sale of Bidding documents Account # 0111-0039-81 / BBAN: 000001011100398165.

Bids must be delivered to the address below on or before Friday 5th June 2021 at 10:00AM. All bids must be accompanied by:

- A valid Business registration certificate
- Bid Security of Ten Million leones (1e 10,000,000) per Lot from a reputable Commercial Bank;
- A valid tax clearance certificate;
- A valid NASSIT clearance certificate;
- A signed Integrity Pact; [*see attached*]
- list all other required documents and samples where applicable

Bids will be publicly opened on Friday 5th June 2021 at 10:15, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

National Medical Supplies Agency;
31 Murray Town Road
Freetown
Sierra Leone