

INVITATION FOR BIDS (IFB)
National Competitive Bidding

Accountant General's Department,
1st & 2nd Floor, Ministerial Building, George Street, Freetown.

PROCUREMENT OF UNIFORMS FOR FEMALE STAFF

Date of Issue: 3rd September, 2021

Procurement Number: GoSL/ MOF/AGD/NCB/2021/009 (Lot I)

GoSL/ MOF/AGD/NCB/2021/010 (Lot II)

The Accountant General's Department (AGD) has received funds from the Government of Sierra Leone (GoSL) through the Ministry of Finance. The AGD intends to utilize part of this fund to hire the services of a credible firm with proven expertise to supply Uniforms for female staff attached at the Accountant General's Department and therefore invites sealed bids from eligible bidders operating in Sierra Leone.

LOT I (ONE)

No.	Description of items to be procured	Unit of measure	Quantity
1.	Full dress (sleeveless)	Pcs	200
2.	Coat	Pcs	200

LOT II (TWO)

No.	Description of items to be procured	Unit of measure	Quantity
1.	Full dress (sleeveless)	Pcs	200
2.	Coat	Pcs	200

Interested bidders may obtain further information and inspect the bidding documents at the address below between 10:00am to 3:00pm from Mondays to Fridays before the bid closing date. The bidding documents may be purchased upon payment of a non-refundable fee of **Five hundred thousand Leones (Le500,000)**. Payment for the bidding document must be made to the account below and the Bank slip presented to the Procurement Unit for the issuance of the bidding document at the Accountant General's Department.

Bank of Sierra Leone
Siaka Stevens Street
Freetown, Sierra Leone

Account Name: NPPA – Revenue from the sale of Bidding Documents

Account No.: 0111003981

BBAN: 000001011100398165

All bids must be accompanied with:

- Bid security of **Five million Leones (Le5, 000,000)**, it must be in the form of a valid bank guarantee from a reputable Commercial Bank operating in Sierra Leone.
- A copy of a valid business registration certificate
- A copy of a valid tax clearance certificate from the National Revenue Authority (NRA).
- A copy of a valid NASSIT clearance certificate,
- A copy of a valid local council License
- **Bidders will be allowed to bid for only one (1) Lot**

- Sealed bids must be delivered to the address below on or before **Friday, 1st October, 2021 at 11:00am.**

Bids will be publicly opened on **Friday, 1st October, 2021 at 11:10am** in the presence of bidders' designated representatives and anyone who chooses to attend, at the Conference Room of the Accountant General's Department, 1st Floor, Ministerial Building, George Street, Freetown. **Late bids will be rejected and returned unopened to bidders.**

**The Senior Procurement Officer,
Administrative and Central Service Unit,
Accountant General's Department;
1st Floor, Ministerial Building, George Street,
Freetown
076-66-88-20**