



Invitation for Bids
NATIONAL ELECTORAL COMMISSION
PROCUREMENT OF COMPUTERS AND PRINTERS

Procurement Number: **NEC/ADMIN& DIT/NCB/G/2021/0017**

Date of First Issue: **10th September 2021**

The National Electoral Commission has received funds from the Government of Sierra Leone (GoSL) and intends to use part of the funds for eligible payments under the contract for the Procurement of Computers and Printers. The National Electoral Commission now invites sealed bids from eligible bidders for the supply and delivery of the undermentioned equipment:

No.	Lot Description	Item Description	Qty	Amount of Bid Security Required (Le)	Delivery Period
1.	Supply and Delivery of Laptop Computers	Laptop Computers and Accessories	60	30,000,000	4 Weeks
2.	Supply and Delivery of Printers	Desktop Printers and Accessories (black & white)	4		

Bidding is open to all suppliers who can demonstrate evidence of similar assignment undertaken of the same magnitude within the last two (2) years preferably in public sector.

Note: Letter (s) of reference from the purchaser and contract documents must be provided.

Interested bidders may obtain further information and inspect the bidding document at procurement department, National Electoral Commission Office, OAU Drive, Tower Hill, Freetown between 9:00am-4:00pm from Monday-Friday. Bidding documents may be purchased upon payment of a non-refundable fee of **Five Hundred Thousand Leones only (Le 500, 000)**.

Payment for bidding document must be made into the bank accounts listed below and the deposit slip presented at NEC Procurement Unit for collection of the bidding document:

- Bank Name: Bank of Sierra Leone
Account Name: NPPA-Revenue from sale of Bidding Documents
Account Number: 0111003981
BBAN: 000001011100398165

Below are details of Transit Accounts at the following Commercial Banks:

- Bank Name: Union Trust Bank
Account Name: NPPA-Revenue from sale of Bidding Documents
Account Number: 0111003981
BBAN: 004001113253120144

- Bank Name: Sierra Leone Commercial Bank
Account Name: NPPA-Revenue from sale of Bidding Documents
Account Number: 0111003981
Account Number: 003001081791112183

- Bank Name: Rokel Commercial Bank
Account Name: NPPA- Revenue from sale of Bidding Documents
Account Number: 0111003981
BBAN: 002001002101242863

Bids must be delivered to the address below on or before **7th October 2021 at 12:00 Noon**. All bids must be accompanied by:

- A Valid Business Registration Certificate**
- Bid Security in the form from a reputable Commercial Bank;**
- A Valid Tax Clearance Certificate;**
- A Valid NASSIT Clearance Certificate;**
- A signed Integrity Pact;**
- A signed and stamped Bid Form and Price Schedule**

Bids will be publicly opened on **7th October 2021 at 12:00 Noon**, in the presence of the bidders/bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

For any further clarification, please contact the address below.

National Electoral Commission

Procurement Department

OAU Drive, Tower Hill

Freetown.

Email: proc.log@nec.gov.sl

Dear Managing Editors,

Please publish the attached Invitation For Bids (IFB) on half page and on the respective dates specified below:

10th September 2021

13th September 2021

16th September 2021

21st September 2021

29th September 2021

5th October 2021

10th September 2021

14th September 2021

17th September 2021

22nd September 2021

30th September 2021

6th October 2021

10th September 2021

15th September 2021

20th September 2021

23rd September 2021

1st October 2021

7th October 2021

Following the final publications, please submit your individual invoices, evidence of publications and copies of this email, to the Director of Media, National Electoral Commission, OAU Drive, Tower Hill, Freetown, based on which payment will be made.

By copy of this email, NPPA is kindly requested to publish the attached IFB on NPPA website.