



**GOVERNMENT OF SIERRA LEONE
MINISTRY OF HEALTH AND SANITATION
INTEGRATED HEALTH PROJECTS ADMINISTRATION UNIT (IHPAU)**

Letter of Invitation

NATIONAL COMPETITIVE BIDDING

**CONSULTANCY SERVICES: FOR HIV SERVICE PROVIDERS TO SUPPORT THE
NEW FUNDING MODEL 3 (NFM3) IMPLEMENTATION.**

Date of first issued: 22nd September 2021

1. The MINISTRY OF HEALTH AND SANITATION (MOHS) has received funds from Global Fund toward the cost of Strengthening Systems for health and scaling up of high impact interventions for HIV, Tuberculosis and Malaria to attain Universal Health Coverage. The Project is implemented by the Ministry of Health and Sanitation (MOHS) through its extension office – Integrated Health Project Administration (IHPAU). MOHS-IHPAU intends to apply a portion of this funding to eligible payments under this Contract with reference number MOHS/IHPAU/NACP/GF/SER/NCB/2021/002.
2. The MOHS-IHPAU now invites proposals to provide the following consulting services: competent and qualified service providers to support the NFM3 grant HIV programme implementation. Prospective organizations are required to provide detailed information on how they will support the implementation of the grant to achieve the 95;95;95 target in seven high burden districts (Western Area Urban, Western Area Rural, Bombali, Port Loko, Tonkolili, Kenema and Bo).
3. Each service provider will focus on specific allocated districts which are categorized into Lots: **Lot 1:** (Western Area Urban, Western Area Rural & Portloko) & **Lot: 2** (Bombali, Tonkolili, Bo & Kenema). Implementation of the NFM3 started from 1st July 2021 and ends 30th June 2024. Interested consultant/service provider can submit application for one or both lots, but no consultant/service provider will be awarded more than one lot. More details on the services are provided in the attached Terms of Reference. The individual consultant contract will run for a period of 30 months. An initial 12 months service contract will be signed with the successful consultant/service provider with the possibility of contract renewable based on successful and satisfactory performance of the ToR.
4. No prequalified / shortlisted consultants (firms) exist, therefore request for proposal is open to all qualified and interested firms.

5. A firm will be selected under Least-Cost Selection (LCS) and procedures described in this RFP.

6. The RFP includes the following documents:

Section 1 - Letter of Invitation

Section 2 - Information to Consultants

Section 3 - Technical Proposal - Standard Forms

Section 4 - Financial Proposal - Standard Forms

Section 5 - Terms of Reference

Section 6 - Standard Forms of Contract.

Section 7 – Integrity Pact

7. Interested consultants/service providers may obtain further information and inspect the RFP document at the address below between 12:00 am to 2:00 pm Monday to Friday. Submission of proposals will close on the 14th October 2021 at 12:00 Mid-day. Proposals will be opened on the 14th October 2021 at 12:05 Noon. The RFP documents can be acquired for a non-refundable fee that is equivalent to Five Hundred Thousand Leones (SLL 500,000.00) payable to the Single Treasury Account at the Bank of Sierra Leone:

Account Name: NPPA Revenue from sales of Bidding Documents
Account Number: 0111003981
BBAN: 000001011100398165

Alternatively, the potential bidders will also have the option to pay for the bidding document in any of the Transit Accounts at the following Commercial Banks:

Bank Name: Union Trust Bank
Account Name: Revenue from sale of Bidding Sub Treasury
Account No: 210113253-01
BBAN No: 00-4001113253120144

Bank Name: Sierra Leone Commercial Bank
Account name: Revenue from sale of Bidding Sub Treasury
Account No: 003001081791112183

Bank Name: Rokel Commercial Bank
Account Name: Revenue from sale of Bidding Sub Treasury
Account No: 02-011012428
BBAN No: 00200100210124286

Section I. Invitation for Bids

8. Please inform us by the 29th September 2021, in writing at 23A cantonment Road, Freetown or by E-mail bakito_sl@yahoo.co.uk /recruitment@mohsihpau.gov.sl upon receipt:

- (a) that you received the letter of invitation; and
- (b) whether you will submit a proposal alone or in association.

9. The addresses referred to above are:

Clarification, Submission of Bids and Bid Opening:
Ministry of Health and Sanitation (Extension Office)
Integrated Health Projects Administration Unit,
Procurement Unit,
Ground Floor (bid submission) and Conference Room (bid opening), 1st Floor –
Procurement Officer (clarifications)
23 Cantonment Road, Off Kingharman Road,
Freetown, Sierra Leone

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