

Invitation for Bids
NATIONAL COMPETITIVE BIDDING (NCB)

CABINET SECRETARIAT

SUPPLY OF OFFICE STATIONERY (LOT I)
SUPPLY OF PROVISION AND TOILETRIES (LOT II)
SUPPLY OF COMPUTER CONSUMABLES (LOT III)

Procurement Number:

CABSEC/ADMIN/NCB/2022/001

CABSEC/ADMIN/NCB/2022/002

CABSEC/ADMIN/NCB/2022/003

Date of First Issue: 27th September, 2021

The Cabinet Secretariat has allocated funds from the Government of Sierra Leone for the procurement of:

- (i) Stationery (Lot I)**
- (ii) Provision and Toiletries (Lot II)**
- (iii) Computer Consumables (Lot III)**

on Framework contact basis and now invites sealed bids from eligible bidders.

Bidding is open to all suppliers who can demonstrate the ability to perform this task.

Interested bidders may obtain further information and inspect the bidding document at the address below between 10am to 4pm Monday to Friday. Bidding documents may be purchased upon payment of a non-refundable fee of Le500,000 (Five Hundred thousand Leones) to the Bank Account at the

Bank of Sierra Leone

Siaka Stevens Street

Freetown, Sierra Leone

Account Name: NPPA – Revenue from the sale of Bidding Documents

Account No.: 0111003981

BBAN: 000001011100398165

Bids must be delivered to the address below on or before Monday 25th October, 2021 at 1:00pm.

All bids must be accompanied by:

- A valid Business registration certificate**
- Bid Security of Le7,000,000 (Seven million Leones) for LOT I & LOT III respectively.
Le9,500,000 (Nine million five hundred Leones) for Lot II from a reputable Commercial Bank;**
- A valid NRA tax clearance certificate;**
- A valid NASSIT clearance certificate;**
- A signed Integrity Pact; [*see attached*]**
- A completed Eligibility Form.**

Bids will be publicly opened on Monday, 25th October 2021 at 1:00pm, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

**Cabinet Secretariat;
First Floor, Vice President Building;
Conference Room;
The Procurement Officer;
Tower Hill;
Freetown.**