

**Invitation for Bids (IFB)**

**RE-ADVERTISEMENT**

**NATIONAL COMPETITIVE BIDDING**

**ACCOUNTANT GENERAL'S DEPARTMENT,  
1<sup>st</sup> & 2<sup>nd</sup> Floor, Ministerial Building, George Street, Freetown.**

**Date of First Issue: 2<sup>nd</sup> November, 2021**

The Accountant General's Department has received funds as budgeted for the 2021 Fiscal Year from the Government of Sierra Leone (GoSL) through the Ministry of Finance (MoF) for which the Department has agreed to use part of it for the procurement of goods and services, therefore invites sealed bids from eligible bidders for the supply of:

<b>LOT</b>	<b>ACTIVITY</b>	<b>Procurement No.</b>
<b>3</b>	<b>CLEANING &amp; FUMIGATION:</b> The Successful contractor shall be responsible for cleaning, garbage collection services, provision of day-men to Mann the toilets of the floors occupied by the Accountant General's Department.	<b>GoSL/MOF/AGD/NCB/2021/003</b>
<b>7</b>	<b>OFFICE FURNITURE</b>	<b>GoSL/MOF/AGD/NCB/2021/007</b>

The contract period for the various lots is 1<sup>st</sup> January, 2022 to 31<sup>st</sup> December 2022 through a Framework Contract Agreement. The Department will make payments on a quarterly basis only for the goods and services requested for and supplied. Bidding is open to all eligible bidders as defined in the bidding documents.

Interested bidders may obtain further information and inspect the bidding documents at the address below between 10:00am to 3:00pm from Mondays to Fridays before the bid closing date. The bidding document can be purchased for a non-refundable fee of **Le500,000 (Five hundred Thousand Leones)**. Payment for the bidding document must be made to the account below and the Bank slip presented to the Procurement Unit for the issuance of the bidding document at the Accountant General's Department for issuance of the bidding document.

**Bank of Sierra Leone  
Siaka Stevens Street  
Freetown, Sierra Leone  
Account Name: NPPA – Revenue from the sale of Bidding Documents  
Account No.: 0111003981  
BBAN: 000001011100398165**

All bids must be accompanied with:

- Bid security of **Le6,000,000 (Six million Leones)** for **Lots 3** and Bid security of **Le20,000,000 (Twenty million Leones)** for **Lots 7** respectively. It must be in the form of a valid bank guarantee from a reputable Commercial Bank operating in Sierra Leone.
- A copy of a valid business registration certificate
- A copy of a valid tax clearance certificate from the National Revenue Authority (NRA).
- A copy of a valid NASSIT clearance certificate,
- Evidence of similar supplies
  
- Considering the nature of the contract, the Successful bidder should have an existing shopping outlet.
- Additional document for Services:
  - Methodology and approach for the provision of service
  - Cleaning solutions: list of various chemical/detergents appropriate for specific cleaning needs;
  - List of equipment available with the firm for the assignment which can be inspected by the Department.
  
- Sealed bids must be delivered to the address below on or before **Tuesday, 16<sup>th</sup> November, 2021 at 11:00 A.M.** Electronic bidding will not be permitted. **Late bids will be rejected and returned unopened to bidders.**

Bids will be publicly opened on **Tuesday, 16<sup>th</sup> November, 2021 at 11:00 A.M** in the presence of bidders' designated representatives and anyone who chooses to attend, at the **Conference Room of the Accountant General's Department, 1<sup>st</sup> Floor, Ministerial Building, George Street Freetown.**

**The Senior Procurement Officer,  
Administration and Central Service Unit,  
Accountant General's Department;  
1<sup>st</sup> Floor, Ministerial Building,  
George Street, Freetown  
Tel: 076-668-820**