

Invitation for Bids
NATIONAL COMPETITIVE BIDDING (NCB)

OFFICE OF THE VICE PRESIDENT

SUPPLY OF OFFICE STATIONERY (LOT I)
SUPPLY OF COMPUTER CONSUMABLES (LOT II)

Procurement Number:

OVP/ADM/NCB/2022/001

OVP/ADM/NCB/2022/002

Date of First Issue:

The Office of the Vice President has allocated funds from the Government of Sierra Leone for the procurement of:

- (i) Stationery (Lot I)
- (ii) Computer Consumables (Lot II)

On Framework contact basis and now invites sealed bids from eligible bidders. Bidding is open to all suppliers who can demonstrate the ability to perform this task.

Interested bidders may obtain further information and inspect the bidding document at the address below between 10am to 4pm Monday to Friday. Bidding documents may be purchased upon payment of a non-refundable fee of Le500, 000 (Five Hundred thousand Leones) to the Bank Account at the following banks:

1. Bank of Sierra Leone

**Siaka Stevens Street
Freetown, Sierra Leone**

Account Name: NPPA – Revenue from the sale of bidding Documents

Account No.: 0111003981

BBAN: 000001011100398165

2. Union Trust Bank

Account Name: Revenue from sale of bidding Sub Treasury

Account No: 210113253-01

BBAN No: 00-4001113253120144

3. Sierra Leone Commercial Bank

Account Name: Revenue from sale of bidding Sub Treasury

Account No: 003001081791112183

4. Rokel Commercial Bank

Account Name: Revenue from sale of bidding Sub Treasury

Account No: 02-011012428

BBAN No: 002001002101242863

Bids must be delivered to the address below on or before **Thursday 6th January, 2022 at 12:00noon**

All bids must be accompanied by:

- *A valid Business registration certificate
- *Bid Security of Le7, 000,000 (Seven million Leones) for LOT I & Le10, 000,000 (Ten million Leones) for Lot II from a reputable Commercial Bank;
- *A valid NRA tax clearance certificate;
- *A valid NASSIT clearance certificate;
- *A signed Integrity Pact; [see attached]
- *A completed Eligibility Form.

Bids will be publicly opened on **Thursday,6th January 2022 at 12:00noon**, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

Office of the Vice President;
Vice President Building;
Conference Room;
The Senior Procurement Officer;
Tower Hill;
Freetown.



Pay No Bids