

## Invitation for Bids

### NATIONAL MINERALS AGENCY

#### PROCUREMENT OF VEHICLES

Date of first issue: 11<sup>th</sup> March, 2022.

**Procurement Number:** NMA/DFA/NCB/2022/0001

1. The National Minerals Agency has set aside funds for its operations during the financial year, 2022. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Procurement of Motor Vehicles.
2. The National Minerals Agency now invites sealed bids from eligible suppliers for the Supply of five (5) Toyota Land Cruiser (LHD) Prado TXL 7-Seater 6-Cylinder Diesel Engine.

#### **Brief Description of Items to be procured**

Item Number	Description	Quantity	Total Bid Security
1	Toyota Land Cruiser (LHD) Prado TXL 7-Seater 6-Cylinder Diesel Engine 2021 Model	5	<b>Le 50,000,000.00</b>

#### **Partial quotations will be considered non-responsive.**

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures in accordance with Sierra Leone National Public Procurement Act, 2016 and 2020 Procurement Regulations, open to all eligible bidders defined in the Bid Document.
4. Interested eligible Bidders may obtain further information from and inspect the bidding documents at the **Procurement Unit, National Minerals Agency, Head Office, New England Ville, Freetown from 9.00am to 4:00pm – on Mondays to Fridays inclusive except on public holidays.**
5. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application and upon payment of a non-refundable fee of **Le 500,000.00 (Five hundred and thousand Leones). Payment should be by cash into the undermentioned NPPA - Revenue from Sale of Bidding Documents Accounts:**  
**Bank Name - Bank of Sierra Leone**  
**Account No. - {011100398165} BBAN 00000100398165**

**Bank Name - Sierra Leone Commercial Bank**  
**Account No. - {003001081791112183}**

**Bank Name - Union Trust Bank**  
**Account No. - {210113253-01} BBAN 00-4001113253120144**

**Bank Name - Rokel Commercial Bank**  
**Account No. - {02-011012428} BBAN 002001002101242863**

**Pay-in slip must be submitted to the Finance and Administration  
Directorate NMA.**

6. Bids must be marked on the outer **envelope "MOTOR VEHICLES"** and delivered to the above office **on or before 2:00pm on the 8<sup>th</sup> April, 2022** and must be accompanied by the following documentation:
  - A Bid security of **Le 50,000,000.00 (Fifty million Leones) which must be in the form of a valid Bank Guarantee from a reputable Commercial Bank and recognised by the Central Bank of Sierra Leone;**
  - A True Copy of a valid Business Registration Certificate
  - A True Copy of a valid tax certificate from the National Revenue Authority (NRA);
  - A True Copy of a valid Clearance Certificate from NASSIT;
  - A True Copy of a valid Goods and Services Tax (GST) Certificate from (NRA).
  - Manufacturer's Authorisation
  - Evidence of similar supply
  - Warranty and After Sales Services
  - Valid Municipal/City Council Licence
  - Audited Financial Statement for the past two years
  - Signed Integrity Pact Form
  
7. Bids will be opened on Monday **8<sup>th</sup> April, 2022** at 2:00pm in the presence of bidders or their representatives who choose to attend, at **the Conference Room, National Minerals Agency, New England Ville Head Office, Freetown.** Late bids will be rejected and returned unopened to the bidders.