



**GOVERNMENT OF SIERRA LEONE
ENVIRONMENT PROTECTION AGENCY – SIERRA LEONE
MINISTER OF ENVIRONMENT
92 Dundas Street, Freetown**

NATIONAL COMPETITIVE BIDDING

INVITATION FOR BID

PROCUREMENT OF OFFICE EQUIPMENT.

Procurement Number: EPASL/ADFIN/NCB/002/2022

Date of First Issue: 1ST March, 2022

Environment Protection Agency – Sierra Leone is the Agency established by the EPA Act of 2008 as amended in 2010 for the effective protection of the environment and other related matters.

Agency generates its funds from Environmental Impact Assessment (EIA) license fees paid by companies, and intends to spend part of its funds to procure office equipment for its office use.

EPA now invites sealed bids from eligible bidders for the supply of the under mentioned.

No.	Lot Description	Item Description	Quantity	Delivery Period
1	Laptop Computers	Lenovo (E-14) (T-14) 500GB SSD Core i5 Intel 8GB RAM	15	1 Week
2	APC-UPS BACKUP	APC-UPS- BACKUP- 650W	10	1 Week

This Invitation for Bids is open to all eligible suppliers of the above, Nationwide.

Interested bidders may obtain further information and inspect the bidding document at the address below between **9:00 a.m. to 4:45 p.m.** Bidding documents may be purchased upon payment of a non-refundable fee of **Le250, 000.00**. All payment for bidding document must be paid in to the below consolidated Bank Account:

- 1. Bank Name:** Bank of Sierra Leone
Account Name: NPPA-Revenue from sale of Bidding Documents
Account Number: 0111003981
BBAN: 000001011100398165

OR

- 2. Bank Name:** Union Trust Bank
Account Name: Revenue from sale of Bidding Sub Treasury
Account Number: 210113253-01
BBAN: 00-4001113253120144

Bids must be delivered to the address below on or before **28th March, 2022 at 12:00 p.m.**

All bids must be accompanied by:

- **Cover Letter**
- **A valid Business registration certificate**
- **Bid Security of [Le 7,200,000.00] from a reputable Commercial Bank;**
- **A valid tax clearance certificate;**
- **A valid NASSIT clearance certificate;**
- **A signed Integrity Pact; [see attached]**
- **Record of similar work done or brochure**
- **Company/ Business profile**
- **A Valid City Council Certificate**
- **1 Year Warranty**

Bids will be publicly opened on **28th March, 2022 at 12:00 P.M.**, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

Completed application along with all relevant documents must be submitted in a sealed envelope boldly marked: **"PROCUREMENT OF OFFICE EQUIPMENT"** to the;

**The Executive Chairperson
Environment Protection Agency – Sierra Leone
92 Dundas Street, Freetown**

