



# POLITICAL PARTIES REGISTRATION COMMISSION

OAU Drive, Tower Hill, Freetown, Sierra Leone  
Email: [info@pprc.gov.sl](mailto:info@pprc.gov.sl) / [pprcsierraleone@yahoo.com](mailto:pprcsierraleone@yahoo.com)  
Website: [www.pprc.gov.sl](http://www.pprc.gov.sl)



## Invitation for Bids

### PROCUREMENT OF COMPUTERS & ICT EQUIPMENT FOR PPRC

**Procurement Number: PPRC/ADMIN/NCB/2022/03**

**Date of First Issue: 31<sup>st</sup> May, 2022**

The Political Parties Registration Commission (PPRC) has allocated funds for the supply and delivery of Various Computers & ICT Equipment for the smooth function of their commission.

The needed Equipment are as follows:

Items Description	Quantity	Delivery Schedule in weeks/months
Computers & ICT Equipment	Various	Frame work

Bidding is open to all suppliers who can demonstrate eligibility and capability to undertake the supply and delivery of computer and their accompanying accessories.

Interested bidders may obtain further information and inspect the bidding document at the address below between 0900 hrs and 1500 hrs. Bidding documents may be purchased upon payment of a **non-refundable fee of SLL. 500,000 (Five Hundred Thousand Leones)** to be paid in the following accounts, following which, pay-in-slips form the bank to be submitted to the officer below for the issuance of the document:

**Name of Bank: Bank of Sierra Leone**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 0111003981**

**BBAN: 000001011100398165**

**Bank Name: Union Trust Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 21011325301**

**BBAN NO: 004001113253120144**

**Bank Name: Sierra Leone Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 003001081791112183**

**Bank Name: Rokel Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 02011012428**

**BBAN NO: 002001002101242863**

**A formal Treasury receipt must be issued to the bidder which will be submitted to PPRC in return for the bidding document.**

Bids must be delivered to the address below on or before **12 noon on Monday 27<sup>th</sup> June 2022,**

All bids must be accompanied by:

- \* **A Business Registration Certificate**
- \* **A valid tax Clearance Certificate;**
- \* **A valid NASSIT Clearance Certificate;**
- \* **Bid Security of SLL. 11,000,000(Eleven Million Leones) from a reputable commercial Bank**
- \* **A Complete and signed bid form**
- \* **A signed Integrity Pact; [see attached]**

Bids will be publicly opened on the **Monday 27<sup>th</sup> of June, 2022 at 12 noon,** in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below.

**Late bids will be rejected and returned unopened to bidders.**

**The Executive Secretary**

**Political Parties Registration Commission (PPRC) Office**

**Tower Hill**

**Freetown**



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## Invitation for Bids

### Procurement of Furniture for PPRC

**Procurement Number: PPRC/ADMIN/NCB/2022/04**

**Date of First Issue: 31<sup>st</sup> May, 2022**

The **Political Parties Registration Commission (PPRC)** has allocated funds for the supply and delivery of Office Furniture for the smooth function of their commission.

The needed Equipment are as follows:

<b>Items Description</b>	<b>Quantity</b>	<b>Delivery Schedule in weeks/months</b>
<b>Furniture</b>	<b>Various</b>	Frame work

Bidding is open to all suppliers who can demonstrate eligibility and capability to undertake the supply and delivery of the furniture with their accompanying accessories.

Interested bidders may obtain further information and inspect the bidding document at the address below between 0900 hrs and 1500 hrs. Bidding documents may be purchased upon payment of a non-refundable fee of SLL. 500,000 (Five Hundred Thousand Leones) to be paid in the following accounts, following which, pay-in-slips from the bank to be submitted to the officer below for the issuance of the document:

**Name of Bank: Bank of Sierra Leone**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 0111003981**

**BBAN: 000001011100398165**

**Bank Name: Union Trust Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 21011325301**

**BBAN NO: 004001113253120144**

**Bank Name: Sierra Leone Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 003001081791112183**

**Bank Name: Rokel Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 02011012428**

**BBAN NO: 002001002101242863**

**A formal Treasury receipt must be issued to the bidder which will be submitted to PPRC in return for the bidding document.**

Bids must be delivered to the address below on or before **12 noon on Monday 27<sup>th</sup> of June, 2022**. All bids must be accompanied by:

- \* **A Business registration certificate**
- \* **A valid tax clearance certificate;**
- \* **A valid NASSIT clearance certificate;**
- \* **Bid Security of SLL 5,000,000 (Five Million Leones) from a reputable commercial Bank**
- \* **A Complete and signed bid form**
- \* **Business Profile**
- \* **A signed Integrity Pact; [see attached]**

Bids will be publicly opened on the **Monday 27<sup>th</sup> of June, 2022 at 12 noon**, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below.

**Late bids will be rejected and returned unopened to bidders.**

**The Executive Secretary**

**Political Parties Registration Commission (PPRC) Office**

**Tower Hill**

**Freetown**



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## **Invitation for Bids**

### **Procurement of Catering Services**

**Procurement Number: PPRC/ADMIN/NCB/2022/01**

**Date of First Issue: 31<sup>st</sup> May, 2022**

The Political Parties Registration Commission (PPRC) has received funds from the Government of Sierra Leone (GoSL) through the Ministry of Finance, in which the PPRC intends to utilize part of this fund to hire the services of a credible service provider with proven expertise in the provision of catering services:

*The successful service provider shall be responsible for the provision of Catering Services at the Political Parties Registration Commission (PPRC) for the 2022 Financial Year.*

Bidding is open to all suppliers who can demonstrate eligibility and capability to undertake the supply and delivery of catering services to PPRC.

Interested bidders may obtain further information and inspect the bidding document at the address below between 0900 hrs and 1500 hrs. Bidding documents may be purchased upon payment of a non-refundable fee of SLL. 500,000 (Five Hundred Thousand Leones) to be paid in the following accounts, following which, pay-in-slips form the bank to be submitted to the office below for the issuance of the document:

**Name of Bank: Bank of Sierra Leone**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 0111003981**

**BBAN: 000001011100398165**

**Bank Name: Union Trust Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 21011325301**

**BBAN NO: 004001113253120144**

**Bank Name: Sierra Leone Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 003001081791112183**

**Bank Name: Rokel Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 02011012428**

**BBAN NO: 002001002101242863**

Bidding is open to all service providers who are expected to demonstrate the following:

- Must be a business that is legally operating in Sierra Leone,
- Must provide evidence of experience in similar supply,

Bids must be delivered to the address below on or before **Monday 27<sup>th</sup> of June, 2022..** All bids must be accompanied with:

- A Valid NRA Certificate
- A Valid Business Registration Certificate
- A Valid NASSIT Clearance Certificate
- Bid Security of **Le 10,000,000.00 (Ten Million Leones) from a reputable commercial Bank**
- A Signed Integrity Pact
- A Completed and Signed Bid Form
- Detailed Price List

Bids will be opened publicly on **Monday 27<sup>th</sup> of June, 2022 at 12 noon**, in the presence of bidders or representatives of bidders who choose to attend, at the address below.

**Late bids will be rejected and returned unopened to bidder (s).**

**Executive Secretary**

**Political Parties Registration Commission Office**

**Tower Hill**

**Freetown**



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## Invitation for Bids

### Procurement of PRINTING SERVICES

**Procurement Number: PPRC/ADMIN/NCB/2022/05**

**Date of First Issue: 31<sup>st</sup> May, 2022**

The **Political Parties Registration Commission (PPRC)** has allocated funds for the supply and delivery of printing services for the smooth function of their commission.

The needed printing services are as follows:

<b>Items Description</b>	<b>Quantity</b>	<b>Delivery Schedule in weeks/months</b>
<b>PRINTING SERVICES</b>	<b>Various</b>	Frame work

Bidding is open to all suppliers who can demonstrate eligibility and capability to undertake the supply and delivery of printing services with their accompanying artwork.

Interested bidders may obtain further information and inspect the bidding document at the address below between 0900 hrs and 1500 hrs. Bidding documents may be purchased upon payment of a non-refundable fee of SLL. 500,000 (Five Hundred Thousand Leones) to be paid in the following accounts, following which, pay-in-slips from the bank to be submitted to the officer below for the issuance of the document:

**Name of Bank: Bank of Sierra Leone**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 0111003981**

**BBAN: 000001011100398165**

**Bank Name: Union Trust Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C Number: 21011325301**

**BBAN NO: 004001113253120144**

**Bank Name: Sierra Leone Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 003001081791112183**

**Bank Name: Rokel Commercial Bank**

**A/C Name: Revenue from sale of Bidding Document**

**A/C NO: 02011012428**

**BBAN NO: 002001002101242863**

**A formal Treasury receipt must be issued to the bidder which will be submitted to PPRC in return for the bidding document.**

Bids must be delivered to the address below on or before 12 noon on Thursday 30th of June, 2022. All bids must be accompanied by:

- \* **A Business registration certificate**
- \* **A valid tax clearance certificate;**
- \* **A valid NASSIT clearance certificate;**
- \* **Bid Security of SLL 5,000,000(Five Million Leones) from a reputable commercial Bank**
- \* **A Complete and signed bid form**
- \* **Business Profile**
- \* **A signed Integrity Pact; [see attached]**

Bids will be publicly opened on **Monday 31<sup>st</sup> of June, 2022 at 12 noon,** in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below.

**Late bids will be rejected and returned unopened to bidders.**

**The executive Secretary**

**Political Parties Registration Commission (PPRC) Office**

**Tower Hill**

**Freetown**



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## Invitation for Bids

### [Vehicle Repair and Maintenance Services]

**Procurement Number: PPRC/ADMIN/NCB/2022/02**

**Date of First Issue: 31<sup>st</sup> May, 2022**

The **Political Parties Registration Commission** has received funds from the Government of Sierra Leone for the procurement of “**Vehicle Repair and Maintenance Services**” and now invites sealed bids from eligible and qualified bidders for the above services.

<b>Lot No.</b>	<b>Description of Goods/Services</b>	<b>Qty</b>	<b>Amount of Bid Security (Le)</b>	<b>Delivery Period</b>
1	Vehicle Repair and Maintenance Services	Various	Nil	Framework

The procurement is based on Framework Contract and upon per request from the successful bidder. The cost of the bidding document is Le 500,000.00(Five Hundred Thousand Leones) and only bidders that offer spare parts and own Garages are allow to bid. The specification should adhere to.

Bidding is open to all service providers who can demonstrate interest and be able to offer the above services.

Interested bidders may obtain further information and inspect the bidding document at the address below between 9:00am - 4:00pm, Monday to Friday. Bidding document may be purchased upon payment of a **non-refundable** fee of **Le 500,000.00 (Five Hundred Thousand Leones)**.

Payment should be made by cash at any of the following banks, with the payment receipt submitted to the Procurement Units.

**Bank of Sierra Leone details:**

**Account Name: NPPA-Revenue from Sale of Bidding Documents**

**Account Number: 0111003981**

**BBAN: 000001011100398165**

**Sierra Leone Commercial Bank details:**

**Account Name: NPPA-Revenue from Sale of Bidding Documents**

**Account Number: 003001081791112183**

**BBAN:**

**Rokel Commercial Bank details:**

**Account Name: NPPA-Revenue from Sale of Bidding Documents**

**Account Number: 02-011012428**

**BBAN: 002001002101242863**

Bids must be delivered to the address below on or before 12.00 noon (Sierra Leone Time) on **Monday 27<sup>th</sup> of June, 2022 at 12 noon.** All bids must be accompanied by:

- A valid Business Registration Certificate**
- Bid Security of Le 10,000,000.00 (Ten Million Leones) from a reputable commercial Bank**
- A valid Tax Clearance Certificate;**
- A valid NASSIT Clearance Certificate**
- A signed Integrity Pact; [see attached]**
- A complete and signed bid form**
- Evidence of Similar Services**
- Price list of spare part**

Bids will be publicly opened on **Monday 31<sup>st</sup> of June, 2022 at 12 noon**, (Sierra Leone Time) in the presence of bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

**The Executive Secretary**

**Political Parties Registration Commission**

**Tower Hill**

**Freetown.**