

**Invitation for Bids
National Competitive Bidding**

**ACCOUNTANT GENERAL'S DEPARTMENT,
1st & 2nd Floor, Ministerial Building, George Street, Freetown.**

**PROCUREMENT OF UNIFORMS MATERIALS FOR FEMALE STAFF
BELOW GRADE NINE (9)**

Procurement Number: GoSL/ MOF/AGD/NCB/2022/010

Date of First Issued: 2ND June, 2022

The Accountant General's Department (AGD) has received funds from the Government of Sierra Leone (GoSL) through the Ministry of Finance. The AGD intends to utilize part of this fund to hire the services of a credible firm with proven expertise to supply Uniforms materials for female staff attached at the Accountant General's Department and therefore invites sealed bids from eligible bidders operating in Sierra Leone for the supply of:

No.	Description of items to be procured	Unit of measure	Quantity
1.	Gabardine Materials	Yards	864
2.	Suiting Materials	Yards	864

As part of the Department's dress code the Uniform Materials will be used as Official attire by female staff below Grade Nine (9) to come to work. The Uniform Materials should be supplied as specified in the contract document and they should be user friendly.

Interested bidders may obtain further information and inspect the bidding documents and the sample material at the address below between **10:00am to 3:00pm** from **Mondays to Fridays** before the bid closing date. The bidding documents may be purchased upon payment of a non-refundable fee of **Five hundred thousand Leones (Le500,000)**. Payment for the bidding document must be made to the account below and the Bank slip presented to the Procurement Unit for the issuance of the bidding document at the Accountant General's Department.

**Bank of Sierra Leone
Siaka Stevens Street
Freetown, Sierra Leone
Account Name: NPPA – Revenue from the sale of Bidding Documents
Account No.: 0111003981
BBAN: 00001011100398165**

**Sierra Leone Commercial Bank (SLCB)
Siaka Stevens Street
Freetown, Sierra Leone
Account Name: NPPA – Revenue from the sale of Bidding Documents
Account No.: 0111003981
BBAN: 00001011100398165**

All bids must be accompanied with:

- Signed and Stamped Bid Form
- Bid security of **Three million Leones (Le3, 000,000)**, it must be in the form of a valid bank guarantee from a reputable Commercial Bank operating in Sierra Leone.
- A copy of a valid business registration certificate
- A copy of a valid tax clearance certificate from the National Revenue Authority (NRA).
- A copy of a valid NASSIT clearance certificate,
- Signed integrity pact
- Copy of valid Municipality Certificate

- Sealed bids must be delivered to the address below on or before **Friday 1st July, 2022 at 11:00am.**

- Bids will be publicly opened on **Friday 1st July, 2022 at 11:00am** in the presence of bidders' designated representatives and anyone who chooses to attend, at the Conference Room of the Accountant General's Department, 1st Floor, Ministerial Building, George Street, Freetown. **Late bids will be rejected and returned unopened to bidders.**

**The Procurement Officer,
Administrative and Central Service Unit,
Accountant General's Department;
1st Floor, Ministerial Building, George Street,
Freetown
076-46-20-40**