



# **NATIONAL REVENUE AUTHORITY**

*(Head Office)*

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## **REQUEST FOR EXPRESSION OF INTEREST**

**(EOI)**

**Date: July 7<sup>th</sup>, 2022**

### **DEVELOPMENT OF TAX PAYER WEB PORTAL.**

**Procurement Number NRA/ICT/EOI/DSTI/MITGOVLAB/2022/001**

The **NATIONAL REVENUE AUTHORITY** has received funds from **MIT GOV/LAB** through the **DIRECTORATE OF SCIENCE, TECHNOLOGY AND INNOVATION** for the development of a Portal and now invites sealed proposals from eligible bidders for the consultancy services of: **DEVELOPMENT OF TAX PAYER WEB PORTAL** with procurement reference number: **NRA/ICT/EOI/DSTI/MITGOVLAB/2022/001**

#### **SCOPE OF THE JOB**

NRA requires a consulting firm to provide services for the development of National Revenue Authority simplified integrated tax payer portal. The services to be provided under the assignment include:

- i. A prototype that includes web portal that has easy access to all tax systems, that automates the current manual processes, and that can be easily accessed on browsers and phone App.
- ii. Dedicated hosting of the web, app store hosting of the app, and USSD gateway access from three telecoms in Sierra Leone for 2 years
- iii. An MVP with additional features of the website and the mobile app.
- iv. Outline and ensure the system produces report to show success metrics.
- v. Training and capacity building.



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## **TECHNICAL CRITERIA**

The interested service provider must be a Major IT service firm with wealth of experience in developing web portal, web applications, and USSD Configuration.

The Interested Service Provider must have A website hosting service which allows you to securely store the files that make up your website (images, HTML files etc) and to enable you to run your site live on the internet.

The interested service provider must have at least 3 years of experience in web design, mobile application development and USSD Configuration.

The interested service provider must provide a mobile responsive design of the website and the mobile app.

Interested firms may obtain further information at **The Procurement Unit, 4<sup>th</sup> Floor, 18 Wellington Street, Freetown from 9:00 a.m. and 5:00 p.m., Mondays to Fridays inclusive, except on public holidays, throughout the advert period.** Only shortlisted firms will be contacted to submit detailed technical and financial proposal, for further evaluation and final award of contract.

- A certified true copy of a valid Business Registration Certificate
- A certified true copy of a valid NRA tax clearance certificate
- A certified true copy of a valid NASSIT clearance certificate
- A certified true copy of the new NRA Tax Identification Number (TIN)
- Evidence of similar contract for at least 2 years. Its past relevant work, the work plan including time and CV's of the proposed technical team members.

Interested firms can submit proposal to NRA. Sealed Proposals must be marked on the outer envelope "**Expression of Interest for the Development of Tax Payer Web Portal**", delivered to the below office on or before 10.30AM on Thursday, 4<sup>th</sup> August, 2022 at **The Procurement Unit, 4<sup>th</sup> Floor, 18 Wellington Street, Freetown** and must be accompanied by the following documentation;