



## Invitation for Bids

Electoral Commission for Sierra Leone

### PROCUREMENT OF VEHICLE RENTAL SERVICES

**Procurement Number: ECSL/OPS/ICB/NCS/2022/0019&0020**

**Date of First Issue: 19<sup>th</sup> July 2022**

The Electoral Commission for Sierra Leone has received funds from the Government of Sierra Leone (*GOSL*) for the procurement of Vehicle Rental Service for the coming voter registration exercise country wide and now invites sealed bids from eligible bidders for the provision of:

Lot No.	Description of Service	Location	Quantity	Bid Security Le	Duration of Service
1.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Eastern Region	99	<b>180,000,000</b>	<b>38 days</b>
2.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Northern Region	89	<b>160,000,000</b>	<b>38 days</b>
3.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	North-West Region	75	<b>140,000,000</b>	<b>38 days</b>
4.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Southern Region	108	<b>200,000,000</b>	<b>38 days</b>
5.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Western Rural and Western Urban	75	<b>140,000,000</b>	<b>38 days</b>
6.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Nationwide	16	<b>72,000,000</b>	<b>90 days</b>
7.	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Nationwide	264	<b>40,000,000</b>	<b>6 days</b>
	Provision of Box truck (fully covered and secured, with auxiliary capability)	Nationwide	32		<b>5 days</b>
	Provision of four wheel drive vehicles (Jeep Vehicle (4X4) with full air conditioner facility)	Nationwide	16		<b>2 days</b>

Bidders can bid for one or more lots; but they will only be contracted for one. However, in the event that a bidder wins more than one lot, the lot with the higher price will be awarded to the bidder; if the lots are of the same value, any one of the lots will be awarded to the bidder by the Commission without referring to the bidder.

Interested bidders may obtain further information and inspect the bidding document at procurement department, Electoral Commission Office, OAU Drive, Tower Hill, Freetown between 9:00am-3:00pm from Monday-Friday. Bidding documents may be purchased upon payment of a non-refundable fee of Five Hundred Thousand Leones only (Le 500, 000).

Payment for bidding document must be made into the bank accounts listed below and the deposit slip presented at ECSL Procurement Department for collection of the bidding document.

- Bank Name: Bank of Sierra Leone  
Account Name: NPPA-Revenue from sale of Bidding Documents  
Account Number: 0111003981  
BBAN: 000001011100398165

Below are details of Transit Accounts at the following Commercial Banks:

- Bank Name: Union Trust Bank  
Account Name: NPPA-Revenue from sale of Bidding Documents  
Account Number: 210113253-01  
BBAN: 004001113253120144
- Bank Name: Sierra Leone Commercial Bank  
Account Name: NPPA-Revenue from sale of Bidding Documents  
Account Number: 003001081791112183
- Bank Name: Rokel Commercial Bank  
Account Name: NPPA- Revenue from sale of Bidding Documents  
Account Number: 02-011012428  
BBAN: 002001002101242863

Bids must be delivered to the address below on or before **29<sup>th</sup> July 2022**. All bids must be accompanied by:

- A valid Business registration certificate**
- Bid Security in the amount specified above in the form of a Bank Guarantee from a reputable Commercial Bank**
- A valid tax clearance certificate**
- A valid NASSIT clearance certificate**
- A signed Integrity Pact [see attached]**
- A Signed and Stamped Bid Form**
- Compliance with Payment Terms**
- Compliance with Delivery Schedule**
- Evidence of undertaken similar assignment, including reference letters/contract documents.**

Bids will be opened on **29<sup>th</sup> July 2022 at 12:00 Noon**, in the presence of the bidders' designated representatives at the address below. Late bids will be rejected and returned unopened to bidders.

For any further clarification, please contact the address below.

**The Conference Room**  
**Electoral Commission for Sierra Leone;**  
**OAU Drive, Tower Hill;**  
**Freetown;**  
**Email: [proc.log@nec.gov.sl](mailto:proc.log@nec.gov.sl)**  
**Tel: 076 275183**

Pay No Bribe

Dear Managing Editors,

Please publish the attached Invitation for Bids (IFB) on half page and on the dates specified below:

19<sup>th</sup> July 2022  
20<sup>th</sup> July 2022  
22<sup>nd</sup> July 2022  
25<sup>th</sup> July 2022  
28<sup>th</sup> July 2022

19<sup>th</sup> July 2022  
21<sup>st</sup> July 2022  
25<sup>th</sup> July 2022  
26<sup>th</sup> July 2022  
29<sup>th</sup> July 2022

19<sup>th</sup> July 2022  
22<sup>nd</sup> July 2022  
25<sup>th</sup> July 2022  
27<sup>th</sup> July 2022  
29<sup>th</sup> July 2022

Following the final publications, please submit your individual invoices, evidence of publications and copy of the email to the Director of Media, Electoral Commission for Sierra Leone, OAU Drive, Tower Hill, Freetown, upon which payment will be made.

By copy of this email, NPPA is kindly requested to publish the attached IFB on NPPA website.