

Invitation for Bids

National Competitive Bidding (NCB)

NATIONAL INSURANCE COMPANY (NIC)

Procurement Number: **NIC/PRD/NCB/2022/001**

Date of First Issue: 2nd AUGUST 2022

The National Insurance Company (SL) Limited has allocated fund from its 2022 budget for the PROCUREMENT OF EASEL WALL CALENDARS and now invites sealed bids from eligible bidders for the supply:

No	Description	Quantity	Bid Security
1	Procurement Of Easel Well Calendars	4,000Pcs	Le15,000.00 (Fifteen Thousand Leones)

Bidding is open to all suppliers who can demonstrate ability to undertake this assignment. Interested bidders may obtain further information at the address below **10am to 4:00pm from Monday to Friday**, except public holiday(s). Bidding documents may be purchased upon payment of non-refundable fee of **Le700.00 (Seven Hundred Leones)**. At the designated Account Number listed below:

- I. **Bank of Sierra Leone (BSL)** as follows:
 - II. **Account Name: NPPA Revenue from Sale of Bidding Document**
 - III. **Account Number: 0111003981**
 - IV. **BBAN: 0000011100398165**

- I. **Sierra Leone Commercial Bank**
 - II. **Account Name: NPPA Revenue from Sale of Bidding Document**
 - III. **Account Number: 0111003981**
 - IV. **BBAN: 003001081791112183**

- I. **Union Trust Bank**
 - II. **Account Name: NPPA Revenue from Sale of Bidding Document**
 - III. **Account Number: 0111003981**
 - IV. **BBAN: 004001113253120144**

- I. **Rokel Commercial Bank**
 - II. **Account Name: NPPA Revenue from Sale of Bidding Document**
 - III. **Account Number: 0111003981**
 - IV. **BBAN: 002001002101242863**

Bids must be delivered to the address below on or before **12noon on Tuesday 30th August 2022**. All bids must be accompanied by:

- Bid Security of **Le15, 000.00** from a reputable Commercial Bank.
- A valid Tax Clearance Certificate.
- A valid Business Registration Certificate.
- A Valid NASSIT Certificate.
- Dummy Sample of **2023** calendar based on specification given.
- Document evidence /samples of recent contract minimum of **2 years**.

Bids will be opened on **Tuesday 30th August 2022 at 12:00 noon** in the presence of bidders designated representatives 'and anyone who chooses to attend, at the address below.

Bids must be delivered to the address below on or before bid closing date on **Tuesday 30th August 2022 at 12:00 pm**. In the presence of the bidders' designated representatives and anyone who chooses to attend...Late bids will be rejected and returned unopened to bidders. Bids shall be submitted to the following address below:

**The Procurement Unit
National Insurance Company (SL) Ltd.
1st Floor NIC Building
18/20 Walpole Street
Freet**

Pay No Bribe

Pay No Bribe