



## National Public Procurement Authority

OAU Drive, Tower Hill, Freetown

Website: [www.nppa.gov.sl](http://www.nppa.gov.sl)

Phone: +232 75 902460



### **PUBLIC NOTICE CIRCULAR 02 - 2025**

## **INTRODUCTION OF AN ONLINE ELECTRONIC GOVERNMENT PROCUREMENT (e-GP) PORTAL FOR THE CONTINUATION OF NATIONAL REGISTRATION OF SUPPLIERS, CONTRACTORS, AND CONSULTANTS**

The National Public Procurement Authority (NPPA) wishes to inform all Suppliers, Contractors, and Consultants engaged in public procurement activities across Sierra Leone, as well as all Procuring Entities, the general public, and other stakeholders of the introduction of an online Electronic Government Procurement (e-GP) Portal for the continuation of the National Registration of Suppliers, Contractors, and Consultants in accordance with Regulation 10(2) of the Public Procurement Regulations, 2020.

This initiative forms part of Government's ongoing commitment to modernizing the public procurement system to improve transparency, efficiency, accountability, and ease of access to procurement-related services nationwide.

With immediate effect, the registration, renewal, and update of records for all suppliers, contractors, and consultants seeking to do business with Government shall be conducted exclusively through the NPPA e-GP Portal. The portal will be officially accessible to the public from Monday, 5<sup>th</sup> January 2026. The e-GP Portal can be accessed via the official NPPA website @ [www.egp.nppa.gov.sl](http://www.egp.nppa.gov.sl)

The public is further reminded that the Registration Certificate is valid for a period of one (1) year, effective from 1<sup>st</sup> January to 31<sup>st</sup> December, of each year. Accordingly, all suppliers, contractors, and consultants are required to renew their registration annually to remain eligible for participation in Government procurement activities.

Key details regarding the online registration process are as follows:

1. Online Registration Start Date: 5<sup>th</sup> January 2026
2. Scanned copies of the Required Documents to be uploaded in PDF format: Valid Corporate Affairs Registration Certificate, NRA Tax Clearance, NASSIT Clearance Certificate, Local Council Licence where applicable
3. Registration Fee for National Businesses: One Thousand Leones (Le 1000)

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4. Registration Fee for Foreign Businesses: \$ 200
5. Validity of Registration Certificate: One (1) Year and is renewable every year.

All Procuring Entities are hereby directed to ensure that only registered and validly listed Suppliers, Contractors, and Consultants on the e-GP Portal are to participate in public procurement processes, in accordance with the applicable legal and regulatory framework.

For further inquiries or assistance, businesses are encouraged to visit the NPPA's head office located at Tower Hill, Freetown, or any of its regional offices in Bo, Kenema, and Makeni or by email to [info@nppa.gov.sl](mailto:info@nppa.gov.sl)



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