



**NATIONAL REVENUE AUTHORITY**  
(Head Office)

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**Invitation for Bids**

**National Revenue Authority**

**FRAMEWORK SUPPLY, DELIVERY & INSTALLATION OF  
OFFICE FURNITURE.**

The *National Revenue Authority (NRA)* has budgeted funds for its operations. It is intended that part of the proceeds of the fund will be used to cover eligible payment under Framework

Contract for the **SUPPLY, DELIVERY & INSTALLATION OF OFFICE FURNITURE**

*Reference number NRA/ADMIN/NCB/2026/038*

**Issues Date: Wednesday, 24<sup>th</sup> June 2026**

**Brief Description of Items**

<b>Description</b>	<b>Delivery Period</b>	<b>Bid Security (Le)</b>
FRAMEWORK CONTRACT, DELIVERY AND INSTALLATION OF OFFICE FURNITURE	<b>ON AN AS REQUIRED BASIS</b>	<b>NLE</b>  <b>50,000</b>

**Partial Quotations will be considered non-responsive.**

Bidding will be conducted through National Competitive Bidding (NCB) procedures in accordance with Sierra Leone National Public Procurement Act, 2016 and open to all eligible bidders, who can demonstrate the ability and financial capability to supply the required items.

Interested eligible Bidders may obtain further information from and inspect the bidding documents at the **Procurement Unit, National Revenue Authority, 4<sup>th</sup> Floor 18 Wellington Street, Freetown from 9.00am to 3:45pm, Mondays to Fridays**

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**inclusive except on public holidays.**

A complete set of bidding documents may be purchased by interested bidders upon payment of a non-refundable fee of **Five Hundred Leones (NLe500)** **Payment should be by cash into NPPA's Revenue Account, and a pay-in slip must be submitted to the Finance Department and/or Procurement Unit before the issuance of a Bid Document. The Accounts are:**

- **Bank Name:** *Bank of Sierra Leone*  
**Account Name:** *NPPA- Revenue from sale of Bidding Documents*  
**Account Number:** *0111003981*  
**BBAN:** *000001011100398165*
- **Bank Name:** *Union Trust Bank*  
**Account Name:** *NPPA- Revenue from sale of Bidding Documents*  
**Account Number:** *210113253-01*  
**BBAN:** *00400111001113253120144*
- **Bank Name:** *Sierra Leone Commercial Bank*  
**Account Name:** *NPPA- Revenue from sale of Bidding Documents*  
**BBAN:** *003001081791112183*
- **Bank Name:** *Rokel Commercial Bank*  
**Account Name:** *NPPA- Revenue from sale of Bidding Documents*  
**Account Number:** *02-011012428*  
**BBAN:** *000001011100398165*

Sealed Proposal must be **clearly marked** on the outer envelope **“FRAMEWORK CONTRACT SUPPLY, DELIVERY & INSTALLATION OF OFFICE FURNITURE”** and must be delivered to the above office on or before **10.30 am on Wednesday, 22<sup>nd</sup> July 2026** and must be accompanied by the following documentation:

- A Bid security of **not less than Le 50,000** which **must** be in the form of a valid Bank Guarantee from a reputable Bank and recognised by the Central Bank of Sierra Leone;
- A True Copy of a valid Business Registration Certificate
- A True Copy of a valid tax clearance certificate from the National Revenue Authority (NRA);
- A True Copy of a valid Clearance Certificate from NASSIT;



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- Certificate from NPPA
- Each bid price must include 15% GST
- Signed Integrity Pact
- Brochure of Office Furniture

Bids will be publicly opened on **10:30 A.M on Wednesday 22<sup>nd</sup> July 2026**, in the presence of the bidders designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

***Procurement Unit***

***4<sup>th</sup> Floor***

***54 Liverpool Street Freetown***

***Sierra Leone.***

***+23276106976/ +23278828812***

